



**Site Visit Notes  
June 2, 2009**

<u>Attendees</u>	<u>Representing</u>	<u>Telephone</u>
Brian Mitchell	RMF	919-941-9876
Dwayne Ward	RMF	919-941-9876
Chris Richardson	RMF	919-941-9876
Nick Davis	RMF	919-941-9876
Paul Carlson	ECU	919-941-9876

**Notes Taken:**

<u>Item No.</u>	<u>Description</u>	<u>Status<sup>1</sup></u>
1.	RMF visited ECU to gather data on chilled water equipment and meet with key points of contact for gathering information on the utility networks.	CR
2.	RMF met with Paul Carlson of ECU facilities. He was able provide access to the plan room (located in Ebbs Bldg 3 in Facilities Operations).	CR
3.	The Main Campus chiller plant located in the Science & Technology building was toured. The pumping arrangement is variable primary. Pertinent chiller data and pump data was recorded from the name plates.  There is currently space for two additional chillers and pumps in the chiller plant.	CR
4.	The cooling towers are located in a separate building across the street from the chiller plant. The towers are field erected with a central pump room located above a condenser water sump. Pertinent condenser water pump data was recorded.  There is currently space for two additional towers and pumps in the building.	CR
5.	Haresh Advani is the point of contact for the electrical distribution network. RMF met with Haresh briefly to become more acquainted with electrical operations and distribution.	CR
6.	RMF was provided with a copy of the Booth & Associates electrical master plan.	CR
7.	RMF attempted to meet with Griffin Avin at the Health Sciences Campus utility plant. Griffin was not available at the time and access to the plant was not possible.	CR