

<i>East Carolina University</i>	<i>26472.J00</i>	<i>09.01.2009</i>	<i>09.11.2009</i>
PROJECT	PROJECT NO.	MEETING DATE	ISSUE DATE
<i>Mendenhall Student Center</i>		<i>Advisory Committee Meeting</i>	
MEETING LOCATION		MEETING PURPOSE	
<i>Ryan Podvin/Clare Jagenow</i>			
ISSUED BY		SIGNATURE	

PARTICIPANT	COMPANY/TITLE
Mark Potter	SmithGroup- Project Manager
Chris Brasier	SmithGroup- Vice President
Jens Mammen	SmithGroup- Principal, Sen. Planner
David Johnson	SmithGroup- Principal, Architect
Neal Kessler	JJR- Principal, Campus Planner
Clare Jagenow	JJR- Site Designer, Project Manager
Ryan Podvin	JJR- Site Designer
Peter Isaac	Brailsford & Dunlavey
Thomas Falace	Brailsford & Dunlavey
Bill Martin	Martin Alexiou Bryson
Slade McCalip	Martin Alexiou Bryson
Greg Carnathan	RMF Engineering
Brian Mitchell	RMF Engineering
Dominic Mason	Protection Engineering Group
Dan Brown	Protection Engineering Group
William Bagnell	Assoc. Vice Chancellor, Campus Operations
Nick Benson	Health Care Committee Representative
Wayne Bowers	Greenville City Manager
Scott Buck	Assistant Vice Chancellor, Administration and Finance
Austin Bunch	Academic/Research Committee Representative
Joe Chalovich	Professor, Biochemistry
Steve Duncan	Safety and Security Representative
Mickey Dowdey	Vice Chancellor, University Advancement
Nick Floyd	Athletics Committee Representative
Bill Koch	Assoc. Vice Chancellor, Environmental Health & Safety, Parking & Transportation
Deirdre Mageean	Vice Chancellor for Research & Graduate Studies
Sue Martin	Housing/Dining Committee Representative

Tim McDonnell	Vice President for Design & Construction (PMHC)
Ted Morris	Land Planning Committee Representative
Ron Newton	Assistant Vice Chancellor, Administration & Finance
Rick Niswander	Dean, School of Business
Kevin Seitz	Administration and Finance
Gina Shoemaker	Engineering and Architectural Services
David Weismiller	Associate Provost IPAR

MEETING NOTES

The purpose of the Advisory Committee Meeting was to update the group on the inventory and data gathering exercises (Task 2 progress) that have been ongoing since the April meetings. This meeting included updates from all of the Comprehensive Plan Team consultants, excluding Eva Klein Associates, who had just recently presented to the Advisory Committee and ISES who just began work on the building conditions assessment. The Advisory Committee meeting was an open forum allowing the panel to ask questions and clarify information throughout the presentation.

Bill Bagnell called the meeting to order. Mark Potter of SmithGroup conducted the meeting, giving the introduction and introducing each of the Comprehensive Plan Team. Following the team introductions, the Advisory Committee introduced themselves and their positions.

Introductions

Neal Kessler

- Neal discussed overall broad reaching goals of the plan
- Discussed the purpose of the master plan which addresses 3 key themes dealing with social, connectivity and community aspects

Mark Potter

- Discussed data gathering and report status that have been generated by the consultants
- The ECU SharePoint site is being utilized for data gathering and sharing of information
- A schedule update was provided in the PowerPoint presentation.
- Mark discussed the next steps, which in Task 3 will define capital needs, program and conditions perspective

Strategic Review Summary (Eva Klein Associates by Mark Potter from SmithGroup, see also slides)

- EKA report will prepare the team for the master plan process and guiding principles.
- There are some issues that the team is looking for decisions from ECU: For example: Will enrollment projections include distance education and physical on-campus enrollments, research growth and space, and space ownership utilization
- ECU is addressing the open issues with a goal of providing direction in October.

Health Sciences Summary (by Jens Mammen from SmithGroup)

- “Maturing of Health Sciences” (See slides)
- Growth of School of Medicine from 320 to 480 students. This means a growth of not only students but also faculty. Based on peer populations and the current ratio, this could mean a growth of 100-120 faculty, not including additional Allied Health.

Question: Is legislature going to fund additional faculty, and the answer is NO.

Answer: The type of faculty of platform is built, but research base is needed to expand.

Counter point: General strain on overall budget

Answer: Wright has half of the faculty to provide base sciences (in first 2 years?).

General Discussion across panel. Dean comments.

Jens comments on peer institution and models

David Johnson provided comments on Health Research Campus Aspiration and Limitations (see slides)

Comment on Metabolic and Cardio vascular research working together.

Comment on asking the questions about medical funding and strategy because it could be a driver or a “bankrupter” of the entire institution.

Housing, Recreation and Union Summary (Brailsford & Dunlavy: Peter Isaac; see slides)

- The Master Plan should:
 - Consider growth and the capacity to house 25% of student enrollment
 - West campus needs to be a consideration for student life options
- Recreation:
 - Addition to recreation center will be needed to alleviate current congestion based on B&D findings.
 - Existing building is of high quality, however, more quantity is needed
- Union:
 - Distributed model vs. centralized building considerations
 - Existing quality and quantity needs improvement
- Research and data collection was done via interviews, surveys, and market analysis
- Housing, Rec and Union demands were discussed (see slides)

Athletics Summary (Brailsford & Dunlavy; see slides)

Comment on track location interrupting greenspace vital to character of athletics space. Bill Bagnell comment on how this master plan is under development and that it has been presented in various committees, boards, and approved by Trustees.

Traffic, Parking and Pedestrian Summary (Martin Alexiou Bryson: Slade McCalip and Bill Martin; see slides)

- Transit:
 - The bus system needs to be brought closer to campus
 - Issues need to be addressed with new student housing and distance of ECU busses away from campus (not sustainable)
 - Transit facility location?
 - Bus stop locations?
- Parking:
 - Parking convenience, quantity and user costs need to be addressed
- Pedestrians:
 - Pedestrian/bike vs. vehicle conflict areas were reviewed
- MAB is not meeting with focus group during this visit because they want to come back to present the survey instrument and geo-coding.

City comment on intermodal plan, and considering it within this plan.

Slade- We aware of intermodal plan, soon to be released, and are awaiting this for review.

Safety and Security Summary (Protection Engineering Group: Dominic Mason and Dan Brown; see slides)

- Discussion over access and security systems.
 - PEG has performed an in-depth security and safety analysis
- The Draft Report is currently available in paper and soon to be available digitally.
 - The report contains findings, recommendations, criticality levels and the framework for the next task.

Utility Infrastructure Summary (RMF Engineering; see slides)

- Performed an inventory of all existing utility networks on campus
- Comment on slides and integration between infrastructure expansion, planning, loading, and sustainability.

Architectural Guidelines Summary (SmithGroup: David Johnson; see slides)

- The guidelines are in progress
- David discussed the last meeting
- David gave a brief history of the architecture on campus, building materials, sizes and heights, etc.

Conclusion

Mark Potter discussed the next steps in the process:

- Facilities condition assessment & database will progress by ISES
- Inventory data will be utilized to generate analysis drawings and documents
- Capital needs assessments addressed
- Capital projects plan & database will be created

Comment on where are the stats regarding the east campus, similar to the metrics provided for the West Health Sciences Campus. Bill Bagnell commented on how strategic review is still underway and they are seeking out answers to a number of questions before they begin putting numbers to plan goals.

If this report does not agree with your records or understanding of this meeting, or if there are any questions, please advise the writer immediately in writing; otherwise, we will assume the comments to be correct.

P:\26472\00Admin\Meetings\2009-09-01_Task2\WrapUp\2009-09-01_SG-JJR_AdvisoryComm\Minutes.doc